

Town of Ellisburg
Regular Monthly Meeting Minutes
January 5, 2023

Members of the board present: Doug Shelmidine, Don Goodnough, Joel Bovee, Kurt Gehrke

Member of the board absent: Mike Hubbard

Others present: Debbie Payne, Bob Corron, Cindy Shaw

Public: (per sign in sheet): Terrance McGraw, Lynn Shaw, Frank & Cheri Spallane

Regular Meeting called to order in the meeting room of the Town Hall at 7:00 pm by Supervisor Shelmidine.

Kurt Gehrke made a motion to accept the minutes from the previous meeting, Don Goodnough seconded, and all board members present voted in favor –Shelmidine, Goodnough, Bovee, Gehrke (4-ayes, 1-absent)

Supervisor and Town Clerk monthly reports were submitted to the board for review.

Floor opened to the public:

No public comment, floor closed.

RESOLUTION # 1

Offered by Councilman Bovee, seconded by Councilman Goodnough

2023 Re-organizational appointments

Deputy Supervisor –Michael Hubbard
Town Attorneys – Kendall, Walton & Burrows
Deputy Highway Superintendent – Jonny Boenning
Court Clerk – Debbie Payne
Town Registrar – Debbie Payne
Deputy Registrar – Catherine Detweiler
Deputy Clerk – Catherine Detweiler
Marriage Officer – Debbie Payne
Zoning Officer – Cindy Shaw
Official Newspaper – Watertown Daily Times
Official Banks – Community Bank
 Watertown Savings Bank
 Key Bank
 Pathfinder Bank

Voting as follows:

Bovee – aye Goodnough – aye Shelmidine – aye Gehrke – aye
Hubbard – absent

RESOLUTION # 2

Offered by Councilman Bovee, seconded by Councilman Goodnough

RESOLVED, the Deputy Supervisor is hereby authorized to sign checks in the absence of the Supervisor.

Voting as follows:

Bovee – aye Goodnough – aye Shelmidine – aye Gehrke – aye
Hubbard – absent

RESOLUTION #3

Offered by Councilman Gehrke, seconded by Councilman Goodnough

Be it resolved, The Supervisor for the town of Ellisburg is authorized to sign the following contracts covered in the current year budget:

South Jefferson Recreation Program \$4,500
Volunteer Transportation Center \$1,325

Voting as follows:

Bovee – aye Goodnough – aye Shelmidine – aye Gehrke – aye
Hubbard – absent

RESOLUTION #4

Offered by Councilman Goodnough, seconded by Councilman Gehrke

Be it resolved, The Supervisor for the town of Ellisburg is authorized to sign the Certificate of Substantial Completion and make payment to North Country contractors for the waterline replacement in the amount of no more than \$138,195.44. Payment to be made after the payment application is reviewed and agreed to by BCA and the Supervisor.

Voting as follows:

Bovee – aye Goodnough – aye Shelmidine – aye Gehrke – aye
Hubbard – absent

RESOLUTION #5

Authorizing Agreement with Jefferson County to receive ownership and jurisdiction of portion of County Road 121 and amending the Jefferson County Highway Map in relation thereto

WHEREAS, Jefferson County previously authorized, pursuant to the Jurisdictional Road Reclassification Program, transfer of a portion of County Road 121 to the Town of Ellisburg upon recommendation of the Jefferson County Highway Superintendent; and

WHEREAS, NY Highway Law §115-b and 115-c authorize the Jefferson county Board of Legislators, upon the recommendation of the County Highway Superintendent and pursuant to a written agreement with the Town Board to remove portions of certain county roads from the highway system upon the adoption of a necessary resolution; and

WHEREAS, the Jefferson County Highway Superintendent has recommended the removal of County Road 121, including all drainage structures located thereon, except bridge H-38 (BIN 33839) from the County Highway System and transferring ownership of the same to the Town of Ellisburg; and

WHEREAS, the Town Board has received, and reviewed, a proposed intermunicipal from the Jefferson County and is now prepared to proceed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The above recitations are repeated and incorporated by reference herein.
2. The Supervisor for the Town of Ellisburg is authorized to execute the attached Intermunicipal Agreement (in Triplicate) whereby ownership of a portion of County road 121, including all drainage structures located thereon except bridge H-38 (BIN 33839) and which road commences at the intersection with NYS Route 3 located at mile marker 0.00 then runs northeasterly to the intersection with NYS Route 193 at mile marker 4.29, for a total distance of 4.29 miles in the Town of Ellisburg.
3. Upon conveyance of the above, the Jefferson County Highway System Map may be amended to reflect the same.
4. The Town Supervisor, Town Highway Superintendent, and Town Clerk of the Town of Ellisburg and their agents and/or respective employees are authorized to execute all necessary documents to effectuate the transfer specified above.
5. This Resolution shall take effect immediately.

The foregoing Resolution was offered by Board Member, Kurt Gehrke, and seconded by Board Member, Don Goodnough, and upon roll call vote of the Board was duly adopted as follows:

Supervisor, Doug Shelmidine	- yes
Joel Bovee	- yes
Kurt Gehrke	- yes

Town of Ellisburg
Regular Monthly Meeting Minutes
January 5, 2023

Michael Hubbard - absent
Donald Goodnough - yes

Dated: January 5, 2023

Debra L Payne-Town Clerk

RESOLUTION #6

Offered by Councilman Bovee, seconded by Councilman Goodnough

Be it resolved, The Town of Ellisburg having agreed to take ownership and responsibility for maintenance of the road that has been called County Route 121, further the Town names the road "Farm to Market Road".

Voting as follows:

Bovee – aye Goodnough – aye Shelmidine – aye Gehrke – aye
Hubbard – absent

RESOLUTION #7

Offered by Councilman Gehrke, seconded by Councilman Bovee

Be it resolved, The Town of Ellisburg will proceed with the SEQR process in regards to the possibility of the new water district formation, to be considered at the February 2023 Town Board meeting.

Voting as follows:

Bovee – aye Goodnough – aye Shelmidine – aye Gehrke – aye
Hubbard – absent

Unsafe Building: The property has been sold. After discussion with the new owner, Kurt Gehrke made a motion to delay/postpone further action until May 1, 2023. Seconded by Don Goodnough and all those present voted in favor-Shelmidine, Goodnough, Bovee, Gehrke (4 ayes, 1 absent)

Building Infrastructure: Supervisor gave an update on the heating and lights.

Supervisor's Report:

The Water tanks need to be inspected. Statewide Aquastore quoted pricing for the ground tank at \$2500 and the elevated tower at \$3500. If they can do both on the same day it will be \$5000. Joel Bovee made a motion to have both water tanks inspected.

Town of Ellisburg
Regular Monthly Meeting Minutes
January 5, 2023

Don Goodnough seconded and all those present voted in favor-Shelmidine, Goodnough, Bovee, Gehrke (4 ayes, 1 absent)

Board discussed the Corner property in the Village of Ellisburg. Kurt Gehrke made a motion to offer the lot to the Village Municipality for legal fees plus \$1.00. Don Goodnough seconded and all those present voted in favor-Shelmidine, Goodnough, Bovee, Gehrke (4 ayes, 1 absent)

Highway Superintendent's Report:

- Cardboard prices are going up again.
- Plowing went up by \$5.00
- Discussed the inspection of the diesel tank and procedures required by Department of Environmental Conservation. Also, discussed a new tank.
- Discussed procedures and issues at the transfer station.

Assessor/Zoning Officer Report:

- Discussed corner repair shop in Belleville.

Board discussed the quote and delivery of a new loader with a \$106,455 trade in value for the current loader.

Kurt Gehrke made a motion to move forward with purchasing a new 938M loader with trade-in of current loader. Joel Bovee seconded and all those present voted in favor-Shelmidine, Goodnough, Bovee, Gehrke (4 ayes, 1 absent)

The board audited and signed the prepared vouchers for:

Abstract No. 2023-1
Voucher # 1-51 \$ 142,680.40

With nothing further, Councilman Bovee made a motion to adjourn at 8:20 pm. Seconded by Councilman Goodnough, all those present voting in favor-Shelmidine, Goodnough, Bovee, Gehrke (4 ayes, 1 absent)

Respectfully submitted,

Debbie Payne

Debbie Payne, Town Clerk